

# RESIDENTIAL FURNACE AND BOILER TUNE-UP REBATE



MINNESOTA

**Program dates: Jan. 1, 2016 through Dec. 31, 2016**

Please complete one form per heating system tuned-up. Rebates must be submitted in the calendar year of service. To receive your rebate, please submit all requested information, **including a copy of the dated sales invoice or service agreement from your heating dealer,** and dealer signature. See the other side for program guidelines.

**PURCHASER INFORMATION** *(CenterPoint Energy Minnesota natural gas customers - please print)*

Purchaser's name \_\_\_\_\_ Daytime phone \_\_\_\_\_ Home phone \_\_\_\_\_

Mailing address \_\_\_\_\_ City / State / Zip \_\_\_\_\_

CenterPoint Energy acct # where furnace or boiler was tuned-up. \_\_\_\_\_

**Purchaser type:** Agency    Builder    Landlord    Owner    Renter    **Type of building:**    Single-family    Townhome    Two-plex to four

If different from above name, address & city where natural gas heating system was tuned-up \_\_\_\_\_

**TUNE-UP SERVICE** *(Must be completed by heating dealer or service technician - please print.)*

Number of natural gas forced-air furnaces or boilers in the home used for primary space heating \_\_\_\_\_ Qty

Type of heating system tune-up (select one)    Forced air furnace    Natural gas boiler

Stated mfg. efficiency % rating of heating system \_\_\_\_\_ BTU input \_\_\_\_\_ 2016 Date of tune-up \_\_\_\_\_

**DEALER INFORMATION** *(must be completed by heating dealer or service technician - please print)*

Company name \_\_\_\_\_ Dealer phone \_\_\_\_\_ Dealer ID\*\* \_\_\_\_\_

Address \_\_\_\_\_ City / State / Zip \_\_\_\_\_

Dealer Email address \_\_\_\_\_ Technician name \_\_\_\_\_

I have performed all of the required service items outlined below on the eligible heating system.

**X Dealer or service technician signature** \_\_\_\_\_ **Date** \_\_\_\_\_

\*CenterPoint Energy assigns six-digit Dealer ID numbers to participating dealers. If ID number is not assigned, rebate can be submitted and dealer should contact us to acquire one. It is the responsibility of the dealer to ensure that the program guidelines are met. If program guidelines are not met, no rebate will be paid.

**Service technician should complete this section, if you prefer not to send a tune-up check list with the dated sales invoice.**

Required service items	Tech comments or notes	Tech initials for each completed service
Perform carbon monoxide test, and adjust gas and/or air if CO is too high.		
Check flame characteristics, and adjust gas and/or air as necessary.		
Check flue gas path from burner to vent for cleanliness and cracks. Clean and report as necessary.		
Check the pilot/igniter for proper operation. Also check the flame sensor/pilot light shut down controls for proper operation.		
Check the condition of the furnace air filter. Recommend the correct replacement part if necessary.		
Check the condition of fan motor(s) and pump motor (for boilers). Lubricate bearings as needed.		
Check the operational controls and adjust if necessary.		

Return completed form with required signatures and dated sales invoice or service agreement to:

**CenterPoint Energy Residential Furnace Tune-Up**  
**PO Box 59038**  
**Minneapolis, MN 55459-0038**

# RESIDENTIAL FURNACE AND BOILER TUNE-UP REBATE

## GUIDELINES

The furnace or boiler tune-up must be performed in a Minnesota home served with natural gas from CenterPoint Energy between January 1 and December 31, 2016. All completed applications must be postmarked by December 31, 2016 to be considered for a rebate. New construction homes are not eligible for this rebate offer. Limit one rebate per eligible heating system every other year.

## 2016 REBATE OFFERING

A \$25 Visa® Prepaid card is available for each natural gas furnace or boiler that is tuned-up. The heating system needs to be used as a primary heating source.

## APPLICATION AND DEALER DOCUMENTATION

Heating dealers are not eligible to receive their customer's rebate.

Required information on rebate application: Number of natural gas heating systems in the home, date of tune-up service.

Submit your company's furnace tune-up checklist with the dated sales invoice if the service tech didn't complete the service section on the front of the rebate application. The checklist must list the services required for the rebate (as shown on front of rebate application).

**CenterPoint Energy cannot process a rebate without all the requested information on the rebate form and dealer documentation.**

## HELP WITH FORMS

Heating dealer or service technician needs to complete the tune-up service and dealer sections of rebate application rebate application for their customers.

## PROCESSING

Limit one rebate per eligible heating system every other year. CenterPoint Energy is not responsible if the dealer/service technician does not provide accurate information about the amount of a rebate or equipment eligibility. Rebate qualifications and amounts are subject to change. CenterPoint Energy Conservation Improvement Program (CIP) rebate programs may be cancelled or changed at any time. Rebate payment will be in the form of a Visa® Prepaid Card, not a check or utility bill credit. Please allow 8 weeks to receive payment in the mail from the time CenterPoint Energy receives your completed paperwork. If you haven't received payment after this time, call 612-399-1575 or email RebateCenter@CenterPointEnergy.com. Cards are issued by Citibank, N.A. pursuant to a license from Visa U.S.A. Inc. and managed by Citi Prepaid Services. Cards will not have cash access and can be used everywhere Visa debit cards are accepted.

## APPLICATION CHECKLIST

- All fields on form completed
- Dealer/Technician signature
- Dated sales invoice/service agreement from heating dealer

## SEND COMPLETED APPLICATION TO:

**Residential Tune-Up Rebate Program**  
**CenterPoint Energy**  
PO Box 59038  
Minneapolis, MN 55459-0038