How to Apply for a Volunteer Grant

You will have to log at least 40 volunteer hours toward a non-profit organization before you will see the link to apply for your volunteer grant.

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|  | Access [CNP Cares](https://www.cybergrants.com/pls/cybergrants/eg_login.login?x_gm_id=6102) and click the  ‘LOG HOURS’ link on the top menu. |  |
| 2. | Scroll to the bottom of the page to the ‘Apply for Volunteer Grant’ section.  Click the ‘Apply for a Volunteer Grant link’  **Note:** The link will only be visible once you have logged the 40 hours towards one organization. Please remember that you may only receive one volunteer grant per year. |  |
| 3. | Complete the details of the grant application for the local organization and click ‘Save and Proceed’. |  |
| 4. | Review the information on the grant application and click ‘Submit” |  |
| 5. | You will receive a confirmation of your successfully submitted grant application.  Grant checks will be processed and disbursed to the employee within 60 days of the quarterly submission deadline. | |  |  |  |  | | --- | --- | --- | --- | | **Quarterly Deadlines** | | | | | Q1 | March 31 | Q3 | September 30 | | Q2 | June 30 | Q4 | December 31 | |

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